

Kingswode Hoe School, Sussex Road, Colchester CO3 3QJ

Tel: 01206 576408. Website: [www.kingswodehoe.com](http://www.kingswodehoe.com)

## Site Assistant

Kingswode Hoe School is a welcoming, positive and supportive special school environment for pupils aged 5-16 years with Moderate Learning Difficulties (MLD) and complex needs.

We encourage pupils and staff to GROW!

We are looking for a well organised, efficient person to support the site manager with overall maintenance and cleanliness of the school buildings, premises and vehicles. The successful candidate must be:

- Competent with basic maintenance in order to assist with general repairs and upkeep of school site, facilities and buildings
- Able to work flexibly and prioritise tasks
- Able to cope with the physical demands of the role
- Willing to undertake training and learn new skills as part of the job role

We are a welcoming special school, looking for someone with a proactive, supportive and hard-working approach. Our new site assistant will take direction well, have a sense of humour and be able to work positively with others, use their own initiative and have a commitment to high standards.

Details available from the school website. Please get in touch if you would like to organise a visit prior to the closing date.

SEAX Trust application form **must be completed** - available on the school website, or on request from the school office. We cannot accept applications via CV only

*The SEAX Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment All posts are subject to satisfactory medical checks, enhanced DBS clearance and references.*

Kingswode Hoe School is part of the SEAX multi-academy trust

SEAX Trust company number 07747149

What we plant today, we grow tomorrow...

### KEY INFORMATION

Required for  
Dec/Jan 2023

Scale 4 Points 6-7  
Actual Salary at  
Point 6 £17,812

30 Hours per week  
5 Days per week  
52.14 wpa

Closing date:  
Mon 4 December  
Midday

Interview: TBC

